

Position Description

Position	Specialty Clinical Nurse
Team / Service	Regional Screening Services, Breast and Cervical
Group	Sub Speciality Medicine
District	Capital, Coast & Hutt Valley
Responsible to	Clinical Nurse Manager
Children's Act 2014	This position is classified as a children's worker, requiring a safety check including police vetting before commencing and every three years
Location	This position is expected to work from Hutt Hospital site. From time to time as you may be required to work in other sites as required.

Te Whatu Ora

The Health System in Aotearoa is entering a period of transformation as we implement the Pae Ora/Healthy Futures vision of a reformed system where people live longer in good health, have improved quality of life, and there is equity between all groups.

We want to build a healthcare system that works collectively and cohesively around a shared set of values and a culture that enables everyone to bring their best to work and feel proud when they go home to their whānau, friends and community. The reforms are expected to achieve five system shifts. These are:

1. The health system will reinforce Te Tiriti principles and obligations
2. All people will be able to access a comprehensive range of support in their local communities to help them stay well
3. Everyone will have equal access to high quality emergency and specialist care when they need it
4. Digital services will provide more people the care they need in their homes and communities
5. Health and care workers will be valued and well-trained for the future health system

Context

Capital, Coast & Hutt Valley district provides hospital and health services in primary, secondary and tertiary healthcare to a total population base of approximately 445,000 citizens.

We are accountable for meeting the needs of and improving health outcomes for all the constituent populations of our district, and the region more broadly. Together we:

- provide secondary and tertiary, medical and surgical hospital services alongside community based health care
- fund local health providers and work collaboratively with the community to create and support multiple health education initiatives and projects within the region
- deliver health services directly as well as contracting external providers
- provide local, sub-regional, regional and national health services as well as community-based health, rehabilitation and support services.

The majority of the district's population live in Wellington and Lower Hutt. The Māori and Pacific populations of Lower Hutt and Wellington are proportionally similar, with the largest Pacific population in the region in Porirua. Kapiti and Upper Hutt have similar numbers of Māori and Pacific people. Most people are enrolled with a GP near their place of residence, so the increasing focus on community-based healthcare is expected to lead to better health outcomes for these population groups. Hutt Hospital provides secondary and some tertiary, medical and surgical hospital services alongside community based health care from its main facility in Lower Hutt City. In addition to funding local health providers and working collaboratively with the community to create and support multiple health education initiatives and projects, Hutt Hospital is the centre for five tertiary regional and sub-regional services - Plastics, Maxillofacial and Burns Services; Rheumatology; Dental Services; Regional Public Health; and Regional (Breast and Cervical) Screening Services.

Wellington Regional Hospital in Newtown is the region's main tertiary hospital with services such as complex specialist and acute procedures, intensive care, cardiac surgery, cancer care, neurosurgery and renal care. The hospital is the key tertiary referral centre for the lower half of the North Island and the upper half of the South Island.

Te Wao Nui, the Child Health Service for the Wellington Region and Central New Zealand based in the new purpose built children's hospital on the Wellington Regional Hospital campus, supports babies to adolescents with medical conditions or who may need paediatric surgery. It provides both hospital and outpatient services.

Women's Health Services provide tertiary level maternity care in Wellington and Hutt Regional Hospitals and a Primary Birthing Unit in Kenepuru. The provision of services from Women's Health encompass community-based primary LMC care and breastfeeding support, and tertiary level obstetrics, gynaecology, and other specialist services.

Kenepuru Community Hospital and Kapiti Health Centre provide secondary and community services based in Porirua and the Kapiti Coast

MHAIDS is the mental health, addictions and intellectual disability service for the Wairarapa District and Capital, Coast & Hutt Valley District, with multiple specialist facilities. Ratonga Rua-o- Porirua is our forensic, rehabilitation and intellectual disability inpatient unit.

Te Tiriti o Waitangi and Māori Health Outcomes

Māori are the indigenous peoples of Aotearoa. We have particular responsibilities and accountabilities through this founding document of Aotearoa. We value Te Tiriti and have adopted the following four goals, developed by the Ministry of Health, each expressed in terms of mana and the principles of:

Mana whakahaere	Effective and appropriate stewardship or kaitiakitanga over the health and disability system. This goes beyond the management of assets or resources.
Mana motuhake	Enabling the right for Māori to be Māori (Māori self-determination); to exercise their authority over their lives, and to live on Māori terms and according to Māori philosophies, values and practices including tikanga Māori.
Mana tāngata	Achieving equity in health and disability outcomes for Māori across the life course and contributing to Māori wellness.
Mana Māori	Enabling Ritenga Māori (Māori customary rituals) which are framed by Te Aō Māori (the Māori world), enacted through tikanga Māori (Māori philosophy & customary practices) and encapsulated within mātauranga Māori (Māori knowledge).

We will target, plan and drive our health services to create equity of health care for Māori to attain good health and well-being, while developing partnerships with the wider social sector to support whole of system change.

Te Mauri o Rongo

Te Mauri o Rongo recognises our connection to this work, to each other, to the people we serve and to our whakapapa. It speaks to specific behaviours that we will expect from each other guided by the pou of Te Mauri o Rongo:

Wairuatanga

Working with heart, the strong sense of purpose and commitment to service that health workers bring to their mahi.

Rangatiratanga

As organisations, we support our people to lead. We know our people; we will grow those around us and be accountable with them in contributing to Pae Ora for all.

Whanaungatanga

We are a team, and together a team of teams. Regardless of our role, we work together for a common purpose. We look out for each other and keep each other safe. “Whiria te tangāta” – we will weave our people together.

Te Korowai Āhuru

A cloak, which seeks to provide safety and comfort to the workforce.

District Responsibility

The district leadership have collective accountability for leading with integrity and transparency a progressive, high performing organisation, aimed at improving the health and independence of the community we serve and achieving equitable outcomes for all. The leadership team are responsible for achieving this aim, aligned with our Region, within the available resources, through a skilled, empowered, motivated and supported workforce in line with government and HNZ policy.

Te Whatu Ora is committed to Te Tiriti o Waitangi principles of partnership, participation, equity and protection by ensuring that guidelines for employment policies and procedures are implemented in a way that recognises Māori cultural practices.

We are committed to supporting the principles of Equal Employment Opportunities (EEO) through the provision and practice of equal access, consideration, and encouragement in the areas of employment, training, career development and promotion for all its employees.

Group Perspective

Regional Screening Services provides services for Free Breast Screening for well women under the BSA contract, Maintains and supports the Regional Cervical Screening Register and secondary services for both the Hutt Valley and Wairarapa Breast Care.

Team/ Service Perspective

Breast Service is a multidisciplinary team consisting of breast radiologists, Breast surgeons, a breast physician, Nurses, Radiographers, MIT assistants, administrators and call centre staff.

The team provides care for patients with both benign (non-cancerous) and malignant (cancerous) breast conditions.

Role Purpose

The Specialty Clinical Nurse (SCN) uses in-depth knowledge to provide expert patient care with a practice focus on breast cancer, (diagnostic, perioperative support, and surveillance within the sub-regional breast service. Managing a defined caseload of symptomatic breast patients, the SCN works in a specialised practice area with advanced knowledge and skills beyond that of an expert Registered Nurse (RN), enabling personalised, proactive, and consistent care throughout the patient journey.

This role enhances health outcomes for patients and their whānau by ensuring continuity of care from diagnosis through treatment, perioperative phases, and the surveillance period. Acting as a central point of contact and advocate, the SCN works directly with patients and families to coordinate care, provide assessment and education

As a senior nurse, the SCN contributes to service specific pathways, protocols and guidelines that reflect best practice, in accordance with current evidence to ensure high levels of safe care.

The SCN Breast Care is responsible for:

- Working within the multidisciplinary teams in Regional Screening Service incorporating:
 - BreastScreen Central (BSC) delivering the BreastScreen Aotearoa (BSA) programme
 - Symptomatic Outpatient breast Clinic working alongside breast surgeons and radiologists
 - Contribute to the Breast Screening Regional Data Base
 - Support the Cervical Screening Programme
 - Initiating radiology requests
 - Contribute to monthly reports to the CNM

- Completes mandatory quality assurance activity e.g., Infection Prevention and Control, documentation audit
- Responds to the changing needs of the District, performing other tasks as required

The SCN is expected to contribute to the implementation of District and nursing goals and values, and to promote Health New Zealand | Te Whatu Ora Capital, Coast and Hutt Valley as a centre of excellence for nursing practice

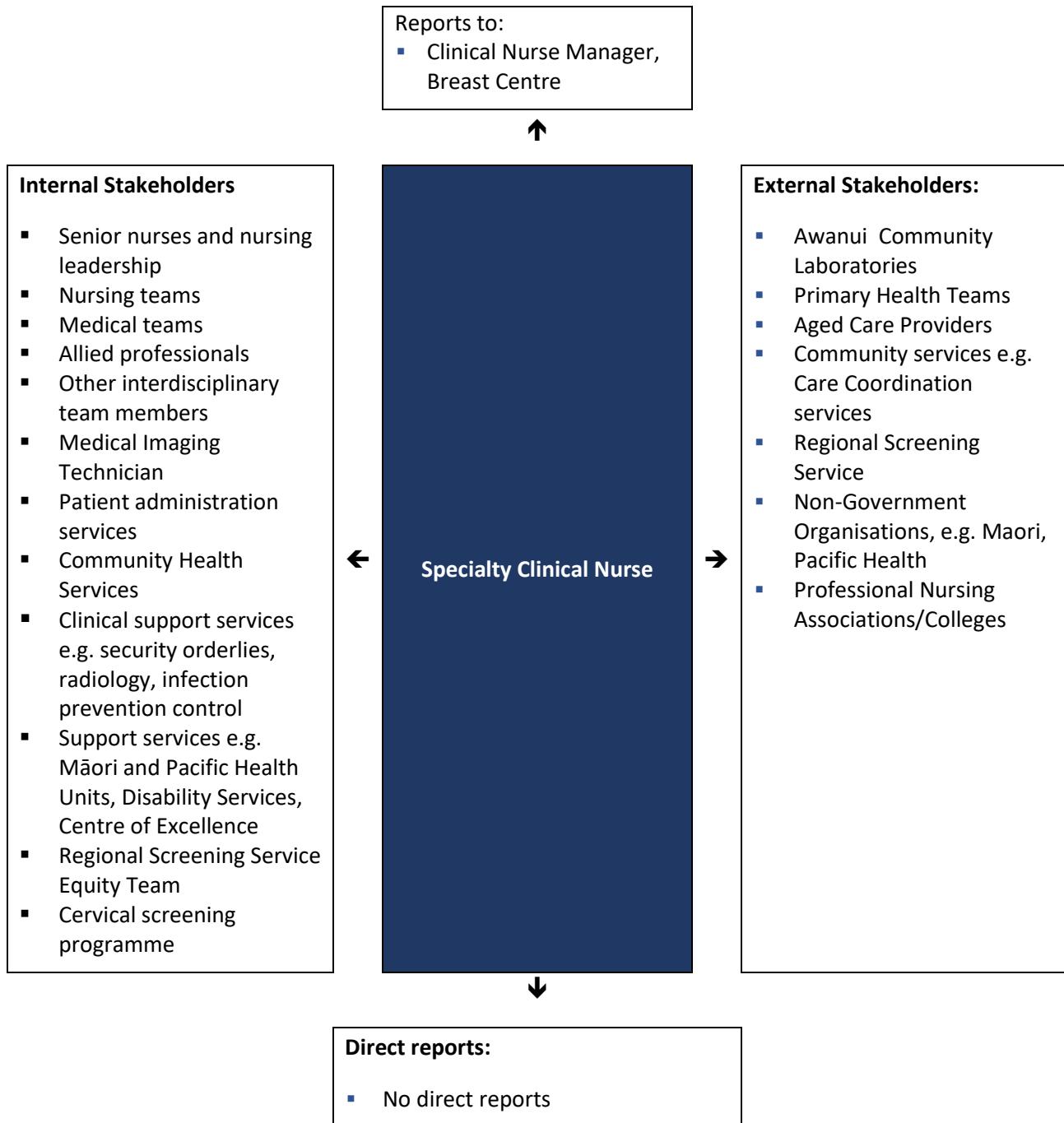
Key Accountabilities

All Registered Nurses (RN) nurses employed by Capital, Coast & Hutt Valley District will have registration with the New Zealand Nursing Council (NCNZ), will fulfil all registered nursing competencies and maintain a current RN annual practising certificate. Application onto the Professional Development and Recognition Programme (PDRP) at Senior Expert pathway is required.

Key accountabilities	Deliverables / Outcomes
1. Professional Accountabilities	<ul style="list-style-type: none">Accepts responsibility for ensuring their nursing practice and conduct meet the standards of the professional, ethical, and relevant legislated requirementsRole models best practice and applies the principles of Te Tiriti O Waitangi in nursing practiceApplies Te Whatu Ora policies and processes and contributes to a safety culture for patients, whānau and staffMaintains a strict sense of professional ethics, confidentiality and privacy and abides by the District Code of ConductChampions equity and diversity in the workplaceEnsures health and safety practice meet the requirements of health and safety at work legislation
2. Clinical Expertise	<ul style="list-style-type: none">Demonstrates expert clinical practice in Breast CarePrioritises and responds to referrals from members of the inter-professional team in response to identified criteria / service needsProvides assessment, care planning and evaluation of the management of breast patients / clientsUses assessment findings to anticipate likely course of events and implements appropriate changes to patient careAppropriately uses clinical judgement and decision making in implementing and modifying interventionsProvides effective care and advocacy through participating in patient review in collaboration with the healthcare teamProvides effective holistic support to patients and whānauAccurately documents patient assessment, interventions, referrals and follow-upsPractices both autonomously and collaboratively within RN scope of practice, recognises limitations and consults or refers on appropriately
3. Leadership	<ul style="list-style-type: none">Contributes to achievement of strategic direction for defined specialtyContributes to the high performance of the specialty and maintains a service-wide profileRole models specialty clinical skills and professional nursing practiceCoaches and supports the nursing teamPromotes patient management that reflects current nursing knowledge, expected standards and best practiceIncorporates an awareness of relevant standards/policies on provision of care delivery within the service

Key accountabilities	Deliverables / Outcomes
	<ul style="list-style-type: none"> ▪ Responds with constructive strategies to meet new challenges and actively supports change ▪ Contributes to shared governance of nursing through engagement in relevant meetings, committees, and working parties and/or similar ▪ Fosters and participates in peer review processes, case review and reflective practice
4. Interprofessional collaboration and provision of quality care	<ul style="list-style-type: none"> ▪ Team Player ▪ Collaborates with colleagues and members of the health care team to facilitate and coordinate care ▪ Establishes and maintains effective inter-professional relationships to achieve optimal patient and service outcomes ▪ Evaluates nursing practice against standards and best practice guidelines to ensure culturally safe care with equitable outcomes ▪ Identifies and contributes to quality improvement initiatives that support specialty goals ▪ Contributes to the development of specialty specific policies, procedures, documentation tools and information resources to enhance patient outcomes, following agreed District process ▪ Anticipates and manages clinical risk in specialty area ▪ Appropriately reports and contributes to the investigation and resolution of adverse events
5. Education and Evidence based practice	<ul style="list-style-type: none"> ▪ Provides specialty education ▪ Optimises nursing practice based on current evidence and incorporating Te Ao Māori perspective and equity focus ▪ Maintains high standard of required clinical competencies and technical expertise ▪ Reads widely and uses evidence-based practice to maintain currency and inform practice. ▪ Proactive in furthering own professional development ▪ Promotes the specialty and/or service from a nursing perspective through informal or formal presentation (HV) ▪ Participates in local/national professional nursing or specialty groups
6. Proactively Manages Risk and Safety	<ul style="list-style-type: none"> ▪ Ensure practice meets health and safety at work legislation and compliance with Health & Safety policy and procedures ▪ Actively supporting all health and safety initiatives and contributes to a safety culture for patients whānau and staff ▪ Maintain a proactive culture of Health & Safety supported by systems ▪ Actively support and ensure compliance with Health & Safety policy and procedures; ensuring staff also support and comply. ▪ Identifies and reports clinical risk factors as they pertain to the clinical areas they work within and manages these proactively ▪ As clinical expert, will contribute to reviews incidents/events/complaints as required to minimise risk and use findings to improve practice ▪ Maintains professional development to support role competencies and expanded practice when required for procedures.

Key Relationships & Authorities



Capability Profile

Solid performance in the role requires demonstration of the following competencies. These competencies provide a framework for selection and development.

Competency	Behaviours
Team work	<ul style="list-style-type: none">Builds constructive and effective relationshipsHas a friendly and supportive mannerCollaborates with fellow team members and work groups to achieve service objectivesShares knowledge and expertise with colleaguesSeeks out opportunities to support others in achieving goalsRecognises and respects individual differencesActively contributes to and accepts consensus decisionsShows understanding of how their own role directly or indirectly supports the health and independence of the community
Commitment to Kawa Whakaruruhau	<ul style="list-style-type: none">Demonstrates understanding and application of the principles of Te Tiriti O Waitangi Treaty of Waitangi in nursing practiceWorks towards achieving equitable health outcomes for MāoriSupports tangata whenua/mana whenua led change to deliver mana motuhake in the design, delivery and monitoring of health careSupports Māori oversight and ownership of decision making processes necessary to achieve Māori health equitySupports the expression of hauora Māori models of care and mātauranga Māori
Equity	<ul style="list-style-type: none">Commits to helping all of our people to achieve equitable health outcomesDemonstrates critical consciousness and on-going self-reflection and self-awareness in terms of the impact of their own culture on interactions and service deliverySupports the dismantling of policies, procedures and practices that cause inequitySupports Māori-led responsesSupports Pacific-led responsesSupports Asian – led responsesSupports Disability-focused responses
Self-Management	<ul style="list-style-type: none">Sets high personal standards and strives to achieve goals

Competency	Behaviours
	<ul style="list-style-type: none"> ▪ Is proactive and displays initiative ▪ Is resilient and able to adapt to change and can adjust work style and approach to fit with requirements ▪ Understands and acknowledges personal and professional limitations ▪ Plans and organises work, allocating time to priority issues, meeting deadlines and coping with the unexpected ▪ Perseveres with tasks and achieves objectives despite obstacles. ▪ Is reliable - does what one says one will. ▪ Consistently performs tasks correctly - following set procedures and protocols.
Communication/Interpersonal Skills	<ul style="list-style-type: none"> ▪ Demonstrates compassion ▪ Empathises with others and considers their needs and feelings ▪ Actively listens, drawing out information and checking understanding ▪ Communicates information effectively and accurately, both orally and in writing ▪ Builds rapport and relates well to all kinds of people ▪ Adjusts style to the recipients and considers their frame of reference ▪ Uses diplomacy and tact and can diffuse high tension situations
Quality and Innovation	<ul style="list-style-type: none"> ▪ Provides quality service to those who rely on one's work. ▪ Looks for ways to improve work processes - suggests new ideas and approaches. ▪ Explores and trials ideas and suggestions for improvement made by others. ▪ Shows commitment to continuous learning and performance development.
Flexibility	<ul style="list-style-type: none"> ▪ Ability to flex within the scope of Registered Nurse practice to meet the changing needs of people and their whānau and the population ▪ Responds positively and collegially, to requests for help from other team members

Experience and Capability

A. Knowledge, Skills & Experience:

- Clinical expertise and experience (2-3 years) aligning with breast cancer nursing or related practice
- Excellent communication, interpersonal, facilitation and coordinating skills
- Commitment to speciality practice development

- Demonstrates an understanding of the significance of and obligations under Te Tiriti o Waitangi, including how to apply Te Tiriti principles in a meaningful way in a senior nursing role
- Understands the NZ Health System including equity issues, with a focus on the speciality practice area

Essential Professional Qualifications / Accreditations / Registrations skills and experience:

- A current Annual Practicing Certificate (APC) and scope appropriate to place of work
- Demonstrates an understanding of the significance of and obligations under Te Tiriti o Waitangi, including how to apply Te Tiriti principles in a meaningful way in a senior nursing role
- A commitment to achieving equitable outcomes for Māori
- Two to three years post graduate experience
- In-depth clinical assessment and reasoning skills and knowledge of pathophysiology and clinical management in relation to the specialty area
- Post graduate certificate relevant to the role
- A personal commitment to on-going learning and development including attainment/maintenance of senior expert PDRP

Someone well suited to the role will place a high value on the following

- Commitment to Te Tiriti o Waitangi
- Living the District values
- Respect and collaboration in practice
- Delivering an exemplary standard of care
- Practice informed by research evidence
- Innovation and critical thinking
- Commitment to sustainable practice

Ma tini, ma mano, ka rapa te whai
By joining together we will succeed